

Office of Student Conduct: Conduct Discussions and Appointments FAQ

1. I just received an email from a Conduct Officer requesting my participation in a discussion or conduct appointment. What should I expect?

There are two potential pathways for referrals in the conduct process. One is focused on alleged violations and behavioral concerns whereas the other is focused on the Standard of Integrity.

When a Conduct Officer is completing an investigation, a discussion is requested to review the allegations of potential violations of the Standards, ask questions pertinent to the investigation, and invite comments from you regarding your perspective.

When a confirmed violation of the Standard of Integrity is received by the Office of Student Conduct, a conduct appointment is required. In a conduct appointment an assigned Conduct Officer will engage in a conversation with you and help you prepare for the next steps in the conduct process.

2. How much time will the conduct discussion or appointment take?

You should plan for any appointment or discussion regarding conduct to last up to one hour.

3. What do I need to do to prepare for the conduct discussion or appointment?

Please be in a space in which you can engage in a conversation (i.e., not driving, etc.). Limit distractions to ensure you are able to complete the discussion or appointment as requested. If you have not received any information regarding the appointment or discussion, it will be provided during the call.

4. What happens after the conduct discussion or appointment?

After a discussion with your Conduct Officer, a letter will be sent to you outlining the conversation. You will have an opportunity to review and respond to the letter to ensure that information discussed during the call was included.

After a conduct appointment, you will be required to complete a written statement and submit it to your Conduct Officer for review.

In both situations, a Conduct Officer will complete a comprehensive review of all documentation including the letter summarizing your discussion or written statement, and a number of factors including, the severity of the offense, overall student conduct record, and applicable impact to the community and its members. The Conduct Officer will determine responsibility for any alleged violations and may determine an informal resolution through developmental sanctions, or make a referral to the Student Community Standards Committee for a formal hearing.

5. What are the possible developmental sanctions?

Depending on the violation, sanctions can include, but are not limited to: educational modules, reflective papers, formal written warnings, coaching sessions, informational meetings, and/or educational projects.

6. What if I do not respond to the request for a conduct appointment or discussion?

If you are not responsive to any request from the Office of Student Conduct, a hold may be placed on your account preventing registration for future courses, access to transcripts, and receiving financial aid disbursements until you are able to address the matter. You may also be unscheduled from future courses until the conduct process has been completed.

7. What if I do not agree with the outcome I receive after a conduct appointment or investigation?

You have the option to request a formal hearing with the Student Community Standards Committee should you not agree with the outcome of the conduct investigation or appointment. The Student Community Standards Committee may support or change a decision. They may also increase, decrease, or modify a sanction. You must submit your request for a formal hearing to scs@uagc.edu within seven (7) business days of receiving your outcome letter.