



### 1. **Who is eligible? How do I know if I'm eligible?**

To be eligible for the Corporate Full Tuition Grant (CFTG), an employee must:

- Be eligible to receive tuition assistance under the policy that applies to them, and
- Have at least \$5,000 of tuition assistance from Dignity Health available to them.

EdAssist advisors can help you determine if you are eligible.

### 2. **If I'm not eligible, is there anything I can do to get reduced tuition from Ashford?**

Employees who are not eligible for the Corporate Full Tuition Grant are able to apply for the Tuition Benefit program, available through Ed Assist and offers 10% off tuition, the 1<sup>st</sup> set of course material fees are waived, and the technology fee is also waived. EdAssist advisors can also provide employees with guidance on how financial aid opportunities can be combined with this option.

3. **Are all Ashford programs eligible for this grant? Are there any restrictions on the degree program or courses I can take?** The Corporate Full Tuition Grant covers any degree program approved through Dignity Health's tuition assistance program. In addition, not all degree programs are available in all states.

### 4. **Is there a limit to how long I can take to complete my degree?**

Full time enrollment in Ashford's accelerated online degree programs is one course at a time. Concurrent enrollment, defined as enrollment in more than one class in every five (undergraduate) or six (graduate) week module, is prohibited for Corporate Full Tuition Grant recipients, unless pre-approved by the CFTG Review Committee.

### 5. **Must I take courses continuously? Can I take a break?**

Yes, the Corporate Full Tuition Grant students may take breaks between classes, but it's important to notify your Ashford University Student Advisor.

### 6. **What happens if I don't pass a course?**

There may be instances where a student does not successfully complete a course according to Ashford's academic policies or a company's tuition assistance benefits policy, which are categorized as "allowances". Students will become ineligible for the Corporate Full Tuition Grant if they receive more than two (2) allowances in any degree program. Please refer to your policy or contact your EdAssist advisor to determine the minimum grade required for your tuition assistance benefits. If you do not meet the minimum grade requirement more than two times during your degree program, you will no longer be eligible for the Corporate Full Tuition Grant program.

### 7. **Do I pay out of pocket and get reimbursed? How does payment work?**

The Corporate Full Tuition Grant was designed to fit within Dignity Health's existing education reimbursement construct. *Invoicing and Payment:* Once a CFTG student has enrolled at Ashford University, attends and completes a class, an invoice will be generated and sent to the student with grade information. The CFTG student must then submit the invoice to EdAssist for tuition reimbursement. When the reimbursement is paid to the student, he or she is responsible to make payment directly to Ashford University within 45 days of the invoice date.

**8. Does this cover fees and books as well? What other costs might I incur?**

The Corporate Full Tuition Grant (CFTG) is funded by both Dignity Health and Ashford University. This grant funds all of a recipient's required education-related costs. Required education-related costs include: tuition for all eligible courses (limited to two repeated courses), Technology Fees, course materials\*, Prior Learning Assessment fees, and the Graduation Fee.

\*If both electronic and hard copy course materials are available for the same course, the CFTG will only fund the electronic course materials, and if students choose to receive hard copy course materials, they are responsible to pay the difference in price and shipping costs.

**9. Is there a work commitment with this program?**

Any work commitment stated in your tuition assistance benefit policy will apply.

**10. Are programs exclusively online? Are there any in-person courses?**

Ashford University instruction is provided entirely via distance education and asynchronously.

**11. What kind of approval do I need to be able to use this program?**

Dignity Health employees must submit for tuition assistance through the Dignity Health EdAssist portal and receive an approval on their application for the Corporate Full Tuition Grant. Employees will apply for the program through EdAssist. The Tuition Benefit program requires a verification of eligibility letter from EdAssist.

**12. What kind of support would I receive as I enroll and during my studies?**

All students are provided three advisors throughout their program at Ashford University. Each Advisor is there to help students along their journey.

- Enrollment Services Advisors are available to assist student in the enrollment process and throughout their first course.
- Financial Services Advisors are available to assist students with any financial questions.
- Student Advisors are available to help students throughout their courses until graduation.

Each advisor is unique and available to students to ensure a successful experience.