

Bright Horizons Tuition Grant Acknowledgement, Waiver, and Release

Effective Date: 11/20/2020

Student Information

First Name: _____ Last Name: _____ Phone: _____

Email: _____ Identifier (Student ID or Date of Birth): _____

Bright Horizons Center Name: _____

Academic Program: _____ Estimated Start Date (if applicable): _____

Disclosure and Waiver (Required)

This document is intended to inform you (the student) of certain important conditions of the Bright Horizons Tuition Grant ("BHTG") offered to you by Bright Horizons and the University of Arizona Global Campus. If you choose to participate in the BHTG, your signature on this form acknowledges your agreement with all the terms and conditions of the BHTG.

This grant is intended to help students avoid educational loan debt by funding a recipient's direct education-related costs. Direct education-related costs are tuition for all eligible courses (limited to two repeated courses per year), Technology Fee (per course), course materials, instructional materials, graduation fee, and Prior Learning Assessment Fees.

Students are still responsible for expenses outside of those paid by the BHTG, including but not limited to transcript fees and living expenses. See the [Bright Horizons Tuition Grant Payment Option Breakdown](#) for more details on what fees are paid by the BHTG. The Bright Horizons Tuition Grant Agreement between your Employer and Global Campus will provide a 100% payment of your direct education-related costs for a total of ten courses associated with your program of study for any approved period, up to 12 consecutive months, referred to as a BHTG Year. The BHTG funds up to ten (10) undergraduate courses per BHTG Year; however, Global Campus does not guarantee that you will be able to take this maximum amount of coursework in any given BHTG Year.

One important condition of the BHTG is that you agree **not** to receive any federal student financial aid (such as, Pell Grant and Direct Loans) while participating in the BHTG for any Global Campus education related expense. **The choice to receive federal student financial aid or the BHTG is completely optional.** You may apply for federal student financial aid before you agree to this condition or at any point during your enrollment and Global Campus will assist you with the application process. However, if you choose to receive federal student financial aid, you will become ineligible for the BHTG. Should you choose to receive federal student financial aid during the BHTG grant period, your participation in the BHTG program will automatically end and you are responsible for any and all charges incurred for future courses outside of the BHTG. Loss of eligibility for the BHTG will be effective at the end of your current course.

Students who are currently receiving federal student financial aid are ineligible to start utilizing the BHTG program until the end of the current payment period and after any existing balance is resolved. Any future federal student financial aid disbursements will be canceled at your direction upon acceptance of the BHTG. To cancel your future payments, please contact the Financial Aid Office.

An additional condition of the BHTG is that you maintain Satisfactory Academic Progress in your program of study. Receipt of an unsuccessful grade (defined as an "F," "WF," "W," or for General Education Competency courses, below a "C-"), may necessitate your BHTG eligibility being reviewed. Concurrent enrollment, defined as more than one class in each 5 (undergrad) week period, is not allowed for BHTG recipients unless pre-approved by the Bright Horizons Tuition Grant Review Board.

In order to maintain BHTG benefits, you must (1) maintain employment with your current Employer, (2) follow your Employer's requirements including remaining in an approved program, (3) submit documentation of tuition assistance eligibility or payment from your Employer, (4) not withdraw or be dismissed from Global Campus, and (5) refrain from taking breaks from enrollment greater than 14 days without an approved Academic Leave Request. As a BHTG recipient, you must

comply with the terms set forth in your enrollment agreement, BHTG eligibility forms, and all applicable Global Campus policies.

Please review and initial the following:

1. _____ I have been advised of the availability of funding under the federal student financial aid programs to assist in paying my educational expenses, including my tuition, fees, and living expenses, and of other financial aid resources available to me, including but not limited to the BHTG Payment Option, through the Global Campus Financial Aid Office.
2. _____ I am aware that the Net Price Calculator is available to me as a resource to estimate the amount of Title IV funding I am choosing to waive while participating in the BHTG program.
3. _____ I choose to receive the Bright Horizons Tuition Grant and agree not to receive federal student aid funds at this time.
4. _____ If at any time I decide to receive federal student financial aid, Global Campus will assist me with the application process. I understand I will automatically lose my eligibility for the BHTG, and I will be responsible for any and all charges incurred outside of the BHTG period. Loss of eligibility will be effective at the end of my current course.
5. _____ I understand that my employer may have requirements that I must abide by in order to continue to receive my BHTG benefits.
6. _____ I understand that if I fail to meet the requirements for BHTG then I will personally be responsible for the direct education related costs.

By signing this Disclosure and Waiver Section, I agree to the above.

Student Signature: _____ Date: _____

Admissibility Acknowledgment (Required)

For Applicant/Student

I certify that, by endorsing this form, I am eligible for and approved to receive the Bright Horizons Tuition Grant ("BHTG") beginning on my estimated start date (as listed above).

I understand that if for any reason, I do not receive the full tuition assistance amount detailed above during any 12-month BHTG period, my eligibility for the program may be lost and another payment option will be required. I also understand and agree to my roles and responsibilities outlined in the Bright Horizons Tuition Grant policy, and this Bright Horizons Tuition Grant Acknowledgement, Waiver and Release ("Agreement").

By executing this Agreement, you are entering into a contract that is binding. The purpose of this Agreement is to set forth the scope of engagement as a recipient of BHTG, to confirm that you and Global Campus are in mutual agreement about the scope of our engagement, to set forth the financial arrangement, and to verify your approval of these financial arrangements.

Eligibility Requirements (Required)

Students will receive the benefits outlined in the Bright Horizons Tuition Grant Agreement between Global Campus and the Employer after meeting all the requirements outlined below:

1. Be currently employed by Bright Horizons at the time of application to Global Campus and maintain that employment during the time covered by BHTG.
2. Apply and be accepted into a Bright Horizons approved program of study at Global Campus.
3. Print, sign, date, and submit a copy of this Agreement (this form) and all other required supporting documents with your application for admission.
4. Submit re-confirmation of employer provided funding at the start of each BHTG Year.

Any of the following circumstances may result in the loss of BHTG benefit eligibility:

- a. Loss of employment with Bright Horizons
- b. Failure to meet Bright Horizon programmatic requirements
- c. Failure to submit documentation of tuition assistance eligibility or payment from Bright Horizons or EdAssist
- d. Withdrawal/dismissal from Global Campus
- e. Break in enrollment of greater than 14 days without an approved Academic Leave Request
- f. Receiving any form of federal student financial aid funding (such as Pell Grant and Direct Loans) for any education related expenses while participating in BHTG
- g. Failure to meet Satisfactory Academic Progress during the course of the program or violating Global Campus policies outlined in the [Global Campus Academic Catalog](#)
- h. Successfully complete degree program (continuation will require a new application).

I understand that the intent of the BHTG program is to prevent me from having any direct education-related costs. In order to receive the full benefit of this program, I understand that I must work with my employer and follow all required procedures to ensure the entire contribution is paid from my employer's funds.

Furthermore, I understand that this Agreement includes the terms of my grant from Global Campus and my responsibilities to maintain BHTG eligibility, even if my employer's tuition reimbursement form contains terms that are different. I also understand that I am financially responsible for any and all charges incurred outside of the BHTG program in the event that I cease to be eligible. Loss of eligibility will be effective at the end of the student's current course once Global Campus is notified or aware of the student's loss of eligibility.

By signing this Admissibility Acknowledgement and Eligibility Requirements Section, I agree to the above.

Student Signature: _____ Date: _____

Printed Student Name: _____ Date: _____

Authorization to Release Student Records to Employer (Required)

This form is used to give third party organization(s) permission to verbally speak to, and receive transmission of academic and financial student account-related information (detailed below) from, Global Campus regarding your records, as needed for the purpose of administering the Bright Horizons Tuition Grant (BHTG) program between Global Campus, Bright Horizons, and EdAssist.

In order to enable administration of the Bright Horizons Tuition Grant (BHTG), when you sign this Authorization to Release Student Records to Third Party Organizations, you are authorizing Global Campus to communicate (both verbally and in writing) with **Bright Horizons** and **EdAssist**.

Purpose of Release: To allow the communication necessary between Global Campus, Bright Horizons, and EdAssist to manage the BHTG program.

Releasing information to third party organizations will allow all individuals in those organizations to speak to or receive transmission of your records from Global Campus.

The student information submitted to the third-party organization by the University is confidential information and shall be used only for the purposes stated in this agreement. The third-party organization agrees not to share or disclose this data with any third-party outside of the purposes stated in this agreement, unless required to do so by law or other agency regulations. Failure to comply with the requirement not to release information, except for the sole purpose stated above, will result in cancellation of this agreement and the eligibility for the third-party organization to receive any student information from the University.

Information to be Released

Personal – Personal information, including, but not limited to, Employer and/or Agency name, BHTG document status(es), full name, Student ID, and break status(es).

Financial – Billing related information, including, but not limited to, financial aid information, account balances, account statements, outstanding payments due, BHTG balances, and scheduled grant payments.

Academic – Academic related information, including, but not limited to, grades received, credits attempted and earned, Grade Point Average (GPA), unsuccessful grade information, student status, program, start date, course names, and periods of attendance.

Authorization

In accordance with The Family Educational Rights and Privacy Act (FERPA) of 1974, Global Campus will only disclose confidential information from the educational records of students to third parties if the University has written consent from the student on file. Please sign below to advise the Office of the Registrar that you consent for the University to communicate with the Bright Horizons and EdAssist, including relevant portions of your educational record that may be necessary to administer the BHTG grant. *Please Note: The authorization that you provide by submitting this form will remain valid unless specifically revoked by you via a separately signed Revoke Authorization to Release Student Records form.*

I consent that Global Campus may disclose confidential information from my educational record to Bright Horizons and EdAssist. By signing below, this form will serve as my written consent until revoked in writing and will be sent to the appropriate department for processing.

Student Signature: _____ Date: _____

Printed Student Name: _____ Date: _____