

PREPARING TO TRANSFER YOUR COLLEGE CREDITS

Each student's experience will be different, but the following items will help you organize the information you have available from previous studies to best equip yourself to transfer eligible credits to a new school.

1. LIST NAMES & URLS OF THE SCHOOLS YOU'RE INTERESTED IN APPLYING TO

2. RESEARCH RULES & REQUIREMENTS FOR TRANSFERRING CREDITS

STATE RULES

RULES PER SCHOOL

3. COMPILE TRANSCRIPTS FROM PREVIOUS COLLEGE(S)

Need to request transcripts? Add the date you requested them here:

4. COMPILE COURSE DESCRIPTIONS & SYLLABI FOR PREVIOUS COURSES YOU'VE TAKEN

5. GATHER PROOF OF COMPLETION FOR PROFESSIONAL DEVELOPMENT COURSES COMPLETED

List courses taken
that may be applicable:

6. COLLECT PROOF OF PASSING APPLICABLE NATIONAL TESTING PROGRAMS

BERLITZ LANGUAGE EVALUATION

COLLEGE LEVEL EXAMINATION PROGRAM

DANTES SUBJECT STANDARDIZED TEST

OTHER:

7. FIND JOINT SERVICES TRANSCRIPT (*if military service and training is applicable)

8. CONTACT THE ADMISSIONS OFFICE AT YOUR DESIRED SCHOOLS TO INQUIRE ABOUT THEIR CREDIT TRANSFER POLICY